

COACH INDUCTION MANUAL

WELCOME


And thank you! Volunteers are at the heart of everything we do; your time and commitment to the Ansett Basketball Club is very much appreciated by all.

REGISTER

- Register as a "coach" on [GameDay](#). Registration is free and it allows us to keep our records and compliance up to date
- Save your ochre card to your coach profile on GameDay. If you don't have an [ochre card](#), please contact the President for a volunteer concession form
- Please read the [Coaches Code of Conduct](#); these are our expectations of you. A signed copy of the form must be saved to your coach profile on GameDay

CONNECT

The registrar will provide you with your team list, including contact details. **Establish communication** with your team... or find a Team Manager to assist! They can also support you by collecting tickets and organizing a score-bench roster

 **Hot Tip!** Coordinate by asking parents to stay back after training. Make sure parents are included in any comm's - please don't rely on juniors









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WEBSITE

The [Ansett website](#) is a resource of helpful information, including:

- Training times
- A link to fixtures
- Uniform shop (please also see below)
- Coaching guides

FREQUENTLY ASKED QUESTIONS:

-  **A parent approaches you about a new player:** please speak to the secretary & coach coordinator in the first instance
-  **You feel your team has been placed in the wrong division:** please speak to the registrar and coach coordinator
-  **You have been notified the opposition have forfeited:** please make sure your team is notified before the game
-  **There has been a change to the fixture:** we encourage families to check themselves, if you are aware of any changes, please communicate this to your team
-  **Adding players on the day:** an unregistered player can't be added courtside and must be registered prior - please confirm before allowing to play
-  **Parent complaints:** should this occur please speak to the coach coordinator or MPIO

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CONTACTS

Support is available! The Club is always your first point of contact. For specific matters please refer below:

SECRETARY / REGISTRAR

- The [secretary](#) can assist with:
- New players (incl. registration)
 - Enquiries and clearances
 - Uniforms & jersey numbers
 - Templated comm's for teams
- The [registrar](#) can assist with:
- Team lists & player contacts
 - Team nominations
 - Divisional issues
 - Special permits

COACH COORDINATOR / MPIO

- The **coach coordinator** can assist with:
- Drills & Training
 - General team or divisional issues
- The [MPIO](#) is the first point of contact for Club complaints and plays an important and positive role in helping to ensure that sport is as safe, fair and inclusive as it can be.
- Other:** For all court hire issues please contact the Club President.